



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

*REVISED 06-29-2018

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: June 27, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of July 2, 2018

Monday July 2, 2018	Human Resources Committee HOME Consortium Executive Committee	8:00 a.m. 9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Waukesha Administration Center 515 W. Moreland Blvd, Rm AC355/59 Waukesha
Tuesday July 3, 2018	Building and Grounds Committee Aging & Disability Resource Center Advisory Committee (ADRC)	8:30 a.m. 1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Human Services 1541 Annex Rd, Jefferson
Wednesday July 4, 2018	4 th of July Holiday! Offices Closed		
Thursday July 5, 2018	Fair Park Committee	8:30 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday July 6, 2018	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Iowa County Health & Human Services Building 303 W. Chapel St, Community Room Dodgeville
Saturday July 7, 2018	No Scheduled County Meetings		
Sunday July 8, 2018	No Scheduled County Meetings		

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Monday, July 2, 2018 @ 8:00 a.m.

Committee Members: James Braugher, Chair; Kirk Lund; Gregory Patrick, Secretary; Laura Payne; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of May 15, 2018, Human Resources Committee Minutes
7. Communications
 - a. 2019, Second Quarter Retirement Recognitions
8. Discussion and possible action to eliminate one full-time, vacant Legal Secretary position and create one full-time Administrative Assistant position in the District Attorney's Office
9. Discussion and possible action to accept grant funding from the Greater Watertown Community Health Foundation to implement the Community Response/Prevention Social Worker Action Plan and to create one full-time Professional Family Advocate position and one full-time Parent Coach position in the Human Services Department
10. Discussion and possible action to establish seasonal and unclassified position rates for 2019
11. Update, discussion and possible action regarding employer-sponsored health insurance options
12. Update, discussion and possible action regarding the 2018 Employee Classification and Compensation Study
13. Convene into closed session pursuant to Wisconsin State Statute Section 19.85 (1)(e), for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on entering into negotiations to amend the existing contract with the Jefferson County Law Enforcement Officers Association regarding employer-sponsored health insurance options
14. Review of May, 2018 Monthly Financial Reports for Human Resources and Safety
15. Report from Human Resources Director:
 - a. May, 2018, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
16. Set next meeting date and agenda items
17. Adjournment

Next scheduled meeting: Tuesday, July 17 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 200
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

**The HOME Consortium
Executive Committee Meeting
Monday, July 2, 2018
Administration Center, Room AC355/59
515 W. Moreland Blvd.
Waukesha, WI 53188
@ 9:00 A.M.**

1. Call to Order
2. Approval of the Minutes from the October 9, 2017 Executive Committee meeting.
3. Impact Seven, Inc.- Lakeview Terrace I & II Application
4. Horizon Development Group – Spring Harbor Senior Apartments Application
5. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

Building and Grounds Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Tuesday, July 3, 2018
8:30 a.m.

Committee Members

Greg David, Gregg Patrick, Laura Payne, Mary Roberts, Alyssa Spaanem

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the June 6, 2018 Building and Grounds Committee meeting minutes
8. Discussion and possible action on accepting bid to replace the air conditioning in the data room at the Human Services Building
9. Discussion and possible action on accepting bid of the lowest qualified bidder for replacing Human Services condensing units
10. Discussion and possible action on the Jefferson County Smoke Free Air Act
11. Discussion on Strategic Planning action steps related to Building and Grounds
12. Discussion and possible action on courthouse parking lot reconfiguration / storm water plan
13. Discussion and possible action on purchasing two water bottle refilling stations for the courthouse
14. Discussion of existing facilities reports
15. Discussion of possible tours of Jefferson County facilities
16. Financial Reports (May)
 - a. Central Services
 - b. Management Information Systems (MIS)
17. Discuss future meeting schedule. Set next meeting date – August 1, 2019
18. Discuss potential agenda items for the Committee's next meeting
19. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, July 3, 2018

Time: 1:00 p.m.

Committee Members: Russell Kutz, Marcia Bare, Carolyn Niebler, Connie Stengel, Ellen Haines, Ellen Sawyers, Jeanne Tyler, Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 5/1/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Election of Chairperson, Vice Chair and Secretary
9. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
10. Update on ACTI Grant Coalition with the City of Fort Atkinson
11. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
12. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
13. Discussion and possible action on Draft Aging Plan Goals 2019-2021
14. Discussion and update on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human services Transportation Plan
15. Discussion on items for the Next Agenda
16. Adjournment

Next scheduled meetings: August 7, 2018
 September 4, 2018
 October 2, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, July 5, 2018

Time: 8:30 am

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Spaanem, Alyssa (Vice Chair)	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of June 7, 2018
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on Vendor parking lot
9. Review of Community Feedback & Suggestions on Fair Operations
10. Discussion and possible action on Marketing Partnerships and Sponsorships
11. Review of Financial Report
12. Review of Supervisor's Report
13. Review of Office Report
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next scheduled meetings:

Meetings to be held at 2:00 p.m. outside the main gate off Puerner Street:

July 11, 2018

July 12, 2018

July 13, 2018

July 14, 2018

July 15, 2018

Regularly scheduled meetings in the Activity Center Conference Room at

8:30 a.m. on the 1st Thursday of the month:

August 2, 2018

September 6, 2018

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin
53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website

www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH •
WALKIESHA

SUBJECT: Friday July 6th Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, July 6th, 2018 @ 10 AM

Iowa County Health and Human Services Building, Community
Room, 303 W Chapel St. Dodgeville, WI

WRRTC's Schedule of Meetings:

2018
January 5
February 16
March 9
April 6
May 4
June 8
July 6
August 10
September 7
October 5
November 9
December 7

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and
assistance.*

*To learn more about WRRTC, please visit our website at
www.wrrtc.org*

Wisconsin River Rail Transit Commission

Meeting - Friday, July 6th, 2018 @ 10 AM

Iowa County Health and Human Services Building, 303 W Chapel St., Dodgeville, WI

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft June 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 20 minutes estimated | Update and Action Item*
8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Action on Amendment to 2018 Budget.
 - Discussion and Possible Action on 2019 Budget.
 - Treasurer's Report for June and Payment of Bills.
- 15 minutes estimated | Update and Possible Action*
9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities.
 - Update on Capital Projects.
 - Efficiencies Gain from Long Standing Partnership.
 - Other Continuing Issues/ Topics.
 - Update on Business Development.
 - Discussion and Possible Action on 2017/2018 Capital Plan.
- 10 minutes estimated | Update*
10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT
- 15 minutes estimated | Update*
11. **WRRTC Communications and Administrator's Report** – Honer, Admin.
- 10 minutes estimated | Update and Action*
12. **Discussion and Action to approve contract with SSWRPC for Staff Services** – Honer, Admin.
- 10 minutes estimated | Update and Action*
13. **Discussion and Action on 2017 Audit Engagement Letter** – Honer, Admin.
14. Action Item. **Adjournment**